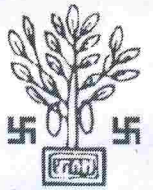




# JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

## Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



बिहार सरकार

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Ref: BRLPS/Estt./11/06/3883

Date: 17.10.2013

### Office Order

In view of decision to set up Migration Resource Cell (MRC) at Gurgaon (Haryana), Ms. Shreya Salini, YP, DPCU, Khagaria as YP-MRC and Mr. Ajay Kumar, Manager-Jobs, DPCU, Gaya are deployed for the specific assignment initially for six months. They are required to establish and operationalise MRC at Gurgaon as per MRC Policy and guidelines.

The terms, conditions and benefits during the period of deployment and assignment are as under:

1. The staff would get special allowance @ Rs.10,000/ (Rs. Ten thousand only) per month to compensate higher cost of living at Gurgaon.
2. The period of assignment may increase depending on project requirements.
3. Transfer benefits as per HR norms would be payable.
4. A sum of Rs.2,97,100/(Rs. Two lack ninety seven thousand one hundred only) is provided for purchase of office furniture, fixtures, consumables items for MRC. Asset register should be maintained at MRC and the same would be considered by SPMU for adjustment of advance related to it.
5. A sum of Rs.25,000/(Rs. Twenty five thousand only) per month is provided to meet recurring expenditure on internet, telephone, electricity and housekeeping for a period of six month. It should be within the approved limit or actual whichever is lesser.
6. Approved Plan and Budget amounts to Rs.12,80,100.00 (Rs. Twelve lacks eighty thousands one hundred only) for six months.
7. A Procurement Committee consisting of YP-MRC, Manager-Jobs & SPM-Jobs should be constituted for procurement of furniture, fixtures etc.
8. The establishment cost of MRC would be booked under budget line 2.2.6 Migration Resource Cell.


Concerned DPMs are requested to relieve the above staff by 22.10.13 directing them to report to SPM-Jobs on 23.10.13 for briefing and report to Gurgaon on 25.10.13 to take up the

assignments. Salary of the staff would be payable from SPMU, Patna on submission of absentee statement by SPM-Jobs.

By the order of CEO

Ms. Shreya Salini, YP

Mr. Ajay Kumar, Manager-Jobs

  
(Arun Kumar Sah)

State Project Manager-HRD

Copy to

1. OSD, CFO, AO, FO & SFMs
2. All SPMs & PMs
3. All DPMs/DPM In Charge/FMs
4. IT Section
5. Concerned files